

Opening a Checking Account Checklist

Most banks require the following information. If you need any additional information or have any questions, please contact AEG Headquarters at contact@ægweb.org or 844-331-7867.

- AEG's tax identification number is 94-6108932.
- The bank will want a copy of the Articles of Incorporation and a copy of the current Bylaws. Both of these documents can be downloaded from the website and are located under Members Only Content > AEG Member Documents. You must be signed in to view members only content.
- The bylaws require that one Executive Council members is a signer on the account. You will need to ask the bank how it is best to handle that process. If there is an Executive Council member in your area, ask them to stop by the bank in order to sign the card.
- You will want to have the bank statements sent to your Chapter Treasurer.